

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE CITY OF WINGER
COMMUNITY CENTER BUILDING - WINGER, MN**

THURSDAY, FEBRUARY 7TH, 2018 – 7:00 PM

COUNCIL MEMBERS PRESENT:

The Honorable Mayor Darrell Olson
Members Present: Debra Matson, Nick Geray, and Steve Massmann

GUESTS PRESENT: NONE

MAINTENANCE PERSONNEL PRESENT: Ron Locken, (PW Supervisor)

CITY CLERK/TREASURER PRESENT: Dominica Zarkoff

PURSUANT DUE TO CALL and notice thereof the Winger City Council held its regular monthly meeting in the Community Center Building on Thursday, February 7th, 2019. Honorable Mayor Olson called the meeting to order at 7:00 PM. Pledge of Allegiance was recited.

ADDITIONS: NONE

MINUTES: Motion by Geray, second by Matson to approve the Minutes for the January 14th, 2019 regular meeting, motion carried.

MAINTENANCE REPORT: Ron Locken, (PW Supervisor) – Locken reported that sidewalks are cleared of snow and xmas lights are almost hung up for the year, only a few left to check the light bulbs to make sure they are working and ready for next year. Locken received 4 calls from residents with their water freezing. In the Creamery water froze because someone left the doors opened during the night. Locken will be working on clearing the snow around the hydrants in town.

FINANCIAL REPORT: Motion by Massmann, second by Geray to approve the January financials as presented: Cash balance of \$374,887.55 & Reserves Balance of \$110,231.48 (Ultima Bank-02/04/2019). Claims for 01/01/2019 – 01/31/2019 - \$12,074.41. January Payroll net wages - \$3,576.04. Motion carried.

FIRE DEPARTMENT REPORT: Fire Chief Scott Revier was not in attendance, no report.

OLD BUSINESS: Update on 12 Month CD – Rolled over the CD of \$46,467.63 for another 12

Months with interest rate of 2.24% and the Maturity date will be 01/24/2020. The next interest payment is July 23rd, 2019 of \$516.16.

MN Department of Health – Notice of Arsenic Exceedance, monitoring will continue on a quarterly basis and public notification will be required for each quarter that the arsenic average exceeds the MCL.

Ulteig – Sanitary Sewer Facility Plan that the city council reviewed at the January Meeting has been approved by resolution, an example of the resolution included below. Completed Sanitary Sewer Facility Plan by the resolution will be sent to MPCA for review. Also, requested documents will be submitted to PFA to have the project placed on the 2020 Project Priority List. A Project Priority List Application has been signed and sent to Hiles-Engineer at the meeting.

CITY OF WINGER, MINNESOTA RESOLUTION NO. 2019-1

A RESOLUTION ADOPTING A WINGER SANITARY SEWER COLLECTION AND TREATMENT FACILITY IMPROVEMENTS FACILITY PLAN.

WHEREAS, the Minnesota Pollution Control Agency requires a city to develop and adopt a public facility plan in order to be eligible for funding thru the Clean Water Revolving Fund; and

WHEREAS, the City of Winger authorized Ulteig Engineers to prepare the Sanitary Sewer System Facility Plan; and

WHEREAS, the City Council held a duly advertised public hearing on January 14, 2019, to obtain public comments and questions; and

WHEREAS, the Winger City Council feels it is important to plan for the future of its wastewater system.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WINGER:

The SANITARY SEWER COLLECTION AND TREATMENT FACILITY IMPROVEMENTS Facility Plan, attached as Exhibit A, is hereby adopted.

ADOPTED by the Winger City Council this 7th day of February, 2019 by a vote of:

AYES: _____ NAYS: _____

APPROVED BY THE MAYOR this 7th day of February, 2019.

Mr. Darrell Olson, Mayor

ATTESTED BY:

Dominica Zarkoff, City Clerk

Motion by Massmann, second by Matson to approve the Resolution accepting the Sanitary Sewer Facility Plan. Motion carried.

MEST #1 - Council reviewed detailed breakdown of work completed with the application for payment #1 for Water Treatment Facility and Supply Wells and approved this monthly estimate/pay app from Rice Lake Construction. The City of Winger will be paying items part of Mobilization to get the project rolling. Copies have been signed by the Mayor and sent to Hiles, cities Engineer for signatures. Motion has been made to approve payment to Rice Lake

Construction by Geray, second by Massmann. Motion carried.

Change Order#2 - The Construction Change Order #2 is for price change of \$ 4,597.00 it is just for material additional cost and labor is already included in the project. Council has reviewed and approved the change to remove and reinstall old hydrant item, to install a new hydrant with valve, fittings and piping. Hydrant is an old hydrant at Michigan and First Ave intersection near the project site where the new wells and water tower will be built. The new water main will be installed in the area during the Sanitary Sewer Facility Project in 2020. Motion by Matson, second by Geray to the Construction Change Order #2. Motion carried.

CWRF cost and effectiveness certificate form – Signed by mayor at the meeting on Thursday February 7th, 2019 sent to Hiles-Engineer.

Water Plant Color Selections – Alex will be dropping off a paint chart for color selection. City needs to choose colors for Exterior Doors, Exterior Door Frames, Interior Doors, Interior Door Frames, Interior Walls, and Interior Ceiling.

Water plant lettering - Alex will drop off a sample of the lettering for the exterior of the building. Sample letter is 6"; final letters will be 8". City needs approve style and finish.

NEW BUSINESS: 6 Month CD Maturity date is March 19th, 2019 – City Clerk/Treasurer Zarkoff will roll it over into 6 Month CD again with new interest rate. Motion by Massmann, second by Geray. Motion carried.

Depot Foods – City Clerk/Treasurer Zarkoff will pay both of the receipts in the amount of \$125.92 and speak with Lynda Dyrdaahl with a more effective way of using the city charge account to bill for reimbursement. Also, specify that the city is exempt from Sales Tax and only certain individuals will be authorized to charge at the Depot on the cities account.

Council members declined to the request from Humanitarian Aid Event.

CORRESPONDENCE: Management & Budget sent a letter with the new mileage reimbursement rates for the year 2019. IRS Mileage Rate Effective January 1st, 2019 will increase from 54.5 to .58 cents per mile.

Meeting adjourned at 7:40 PM.

Attest: Dominica Zarkoff, City Clerk/Treasurer

Signed: Darrell 'Ole' Olson, Mayor

