

**Minutes of the Regular Meeting of the Council of the City of Winger
Monday, September 10th, 2018 – 7:00 PM
Community Center Building - Winger, MN**

Council Members Present:

The Honorable Mayor Darrell Olson

Members Present: Steve Massmann, Dan Kindall, Debra Matson, Nick Geray

Guests Present: Bert Gunderson - Zoning

Ron Wang & Jerome Dahl – Brush/Tree Dumping site

Jerry Kaupang – Receipts for Winger Appreciation Day

Brian Hiles (Ulteig Engineers) – Water Project Update

Maintenance Personnel Present: Ron Locken, (PW Supervisor)

City Clerk/Treasurer Present: Dominica Zarkoff

PURSUANT DUE TO CALL and notice thereof the Winger City Council held its regular monthly meeting in the Community Center Building on Monday, September 10th, 2018. Honorable Mayor Olson called the meeting to order at 7:00 PM. Pledge of Allegiance was recited.

Additions: 1) James Fletcher – 2017 Audits & Property Certificate

2) Environmental Specialist – Bryant Swenson

3) Sentence to Serve – Tornado Clean Up

Minutes: Motion by Geray, second by Matson to approve the Minutes for the August 13th, 2018 regular meeting, motion carried.

Jerry Kaupang: Couple receipts from Winger Days, 1) Radio Ad \$51.51 & 2) Sundown DJ \$125.00 for the music. Total to be paid is \$176.51 to Jerry Kaupang. Plans for next year are for June 29th, 2019 with advertising ahead of time and Winger appreciation Day Committee is hoping to have a bouncy house for the children and maybe a lumber jack event. The City of Winger Council thanked Jerry for all the work he put into the Winger Days and appreciates his willingness to continue putting on the event for next year.

Bert Gunderson: Plans on building a storage building with possibility of having water and sewer. City of Winger does not issue Zoning Permits, stated Mayor Darrell ‘Ole’ Olson. Council Massmann wondered if the trees will be missed in the back of the lot and Ron Wang said yes. Legal description and lot size of proposed development is approximately 50ft by 140ft with parcel number 94.00097.00. Lot location is North of West Minnesota Avenue and West of 1st street North. Shop size that is being built is 36’ wide and 60’ long with the door access from the alley of West Minnesota Avenue. Motion by Kindall, second by Geray at the Monday September

10th, 2018 regular meeting, motion carried.

Jerome Dahl: Mr. Dahl attended the meeting to address people's complaint about not having a dumpsite for brush/trees for the resident of City of Winger? Suggestion's were offered to maybe use the land City of Winger owns which is rented out as of right now for the possibility for future dumping site for brush/trees only. Mr. Wang suggested a fine of \$500 dollars to be set if anyone misuses the dumping site, like dumping a washer or a dryer. To install security at the dumping site would be one way to be able to monitor who to be fined for violating the use of the dumping site. No permanent decision was made as to what the future will bring.

Mr. Dahl also wanted to know if something will be done with the gravel roads. It was addressed at the previous meeting, stated Massmann. Street lights were the next issue that was brought to the Council attention by Mr. Dahl and Mr. Wang, specifically the street light next to the Liquor Pigs was mentioned. Council Geray said that the Otter Tail came and have looked at the street lights but have not done any repairs as of yet. City of Winger will make the call to address that and to get those lights repaired.

Mr. Wang was also inquiring why some of the trees have not been cleaned up yet from the storm along with painting the streets to make the town look nicer, Mayor Olson let him know that the City of Winger is in the process of getting things cleaned up and maybe getting paint from the county to get the streets painted. Matson mentioned that Kevin Olson's place is in the process of being cleaned up now.

Mayor Olson stated that the City of Winger is in the Process of addressing some of the needs/complaints that were brought up at the meeting by our guests.

Maintenance Report: Ron Locken, (PW Supervisor) – Ponds are discharged. Water leak is worsened by Moran's Super Club it's been leaking about three weeks, Locken has contacted Headland to fix the leak.

Meter training was on the 26th.

2018 MN - AWWA Northwest District Waterworks Operating School in Detroit Lakes Holiday Inn on the Lake. Two night stay for the classes about \$100 per night + the Registration Fee of \$140. Motioned by Geray, second by Kindall, motion carried.

Blading the gravel roads and contact Ottetail for the street lights.

Financial Report: Motion by Massmann, second by Kindall to approve the August financials as presented: Cash balance of - \$210,899.90, Reserves balance of - \$112,274.03 (Ultima Bank – 09/10/2018), Claims for 08/14/18 – 09/10/18 - \$14,471.57. August net wages - \$3,601.50. Motion carried.

Fire Department Report: Fire Chief Scott Revier was not in attendance, no report.

OLD BUSINESS: Water System Improvement Project Update by Brian Hiles, Ulteig (Senior Engineer). Brian brought two resolutions for the council to approve at the meeting on Monday September 10th, 2018.

1) Resolution to Accept Bids. The First relates to the water treatment plant and wells. This resolution accepts the bids and awards the project based on funding closing from the MN PFA. James Fletcher from PFA and he is working on the paperwork for the loan and grant. Based on old budget numbers Winger is earmarked for at least \$750,000 in loan and 1,000,800 in grant. Extrapolating that to our as-bid budget number would produce roughly \$879,000 in loan and \$1,505,000 in grant. Adding in the \$600,000 grant from DEED would give the City roughly 70% grant funds for the entire water system project? Rice Lake Construction- Motion Geray, second by Kindall, motion carried.

2) The second resolution is for Accepting the Water Storage Tank plans and specs and authorizing bidding as soon as we have clearance from the DEED office to bid. Hiles also recommended getting bids for the Water Tower Project sooner rather than later to avoid price changes and have locked in price. Another reason is the manufacturers are getting booked up for next summer already; it will help get our completion date as of 2020. Motion by Kindall, second by Massmann, motion carried.

Adding a Solar Farm component to the Water Plant Project to be more energy efficient is an option for the City of Winger – Ottertail Power Company has incentive programs to add Solar panels and the company would pay up to 50% of the cost to install the Solar panels. It's something to think about towards the end of the Water Tower Project.

Bryant Swenson from the MPCA recently visited the Winger WWTP facility and observed that most of the cattails in the primary stabilization pond were dead. The rest of the cattails need to be either burned or pulled out to prevent water contamination in the long run. Water testing will have a hard time meeting our phosphorus limit, by discharging the pond to the lowest possible level about two feet before burning. However, the secondary stabilization pond still had a significant amount of tall/healthy cattails. Additionally, the control structure was still leaking, need to have a more permanent way of fixing the leak. The structure definitely was leaking much less wastewater but was still leaking. Typically, control structures are not allowed to leak any amount of wastewater. The city needs to perform a satisfactory fix ASAP to stop the leaking to avoid additional enforcement actions and potential fines. The MPCA understands that the city is working to resolve the issue and is seeking a rehab project on its system. However, the leaking control structure is a major issue and is currently in violation.

Started reviewing the televising reports and will present the PER/Facility Report @ December meeting with the results and recommendations. Once presented the City of Winger has to accept it as the Facility Plan and then submit the information to get on the project priority list to get clean water revolving fund project.

Part of the PFA funding City of Winger needs to create a Real Property Declaration from the attorney.

NEW BUSINESS: Liquor Pigs – water usage was above normal and Jessica requested to have the bill looked. Council approved the bill to be adjusted with the onetime adjustment and waiving the Late Fee for the month of July. Motioned by Kindall, second by Matson, motion carried.

Budget & Levy needs to be done and sent to the County by October. Clerk Zarkoff did not realize it needs to be ready for the meeting. Special meeting will be held on Monday 17th @ 6:30PM to approve.

CORRESPONDENCE:

- 1) MN Department of Revenue – 2019 PERA Rate Increase Aid Notice
- 2) MN Department of Health – Notice of Arsenic Exceedance
- 3) Hawkins Inc. – Transportation Challenges
- 4) Polk County MN – **a)** A report called **Parcel Transfer Export for August 2018** which shows the ownership changes. **b)** A report called **Parcel Change Export for August 2018** which shows the splits, merges, and new parcels.

Meeting adjourned at 8:15 PM.

Attest: Dominica Zarkoff, City Clerk/Treasurer

Signed: Darrell Olson, Mayor