

**Minutes of the Regular Meeting of the Council of the City of Winger
Community Center Building - Winger, MN**

Tuesday, October 9th, 2018 – 7:00 PM

Council Members Present:

The Honorable Mayor Darrell Olson

Members Present: Steve Massmann, Dan Kindall, Debra Matson, Nick Geray

Guests Present:

Brian Hiles (Ulteig Engineers) – Water Project Update

Billy Kaupang – Hours

Levy Perrine – Clean Up Update

Maintenance Personnel Present: Ron Locken, (PW Supervisor)

City Clerk/Treasurer Present: Dominica Zarkoff

PURSUANT DUE TO CALL and notice thereof the Winger City Council held its regular monthly meeting in the Community Center Building on Tuesday, October 9th, 2018. Honorable Mayor Olson called the meeting to order at 7:00 PM. Pledge of Allegiance was recited.

Additions:

Minutes: Motion by Kindall, second by Massmann to approve the Minutes for the September 10th, 2018 regular meeting, motion carried.

Billy Kaupang: Hours submitted to the City of Winger for payment of 23 hours @\$30.00 total of \$690. For the clean-up of trees, branches and miscellaneous debris at the locations of City hall, Memorial Park, Ball field and vacant lot near the shed. This total combines labor, tools and other equipment utilized in the month of September 2018. Along with Billy's hours the City of Winger is being requested for payment to Kevin Zahl for 3 hours @ \$50.00 total of \$150. On September 12th, 2018 for the use of a skid steer in the cleanup of branches in the park lawn, hall lawn and vacant lot next to the shed. Motion by Massmann for the payments, second by Kindall, motion carried.

Levy Perrine: Presented an update on the cleanup progress from the tornado, will be submitting a bill once the work is completed to be approved by the council. Stated that the cleanup is taking longer and there's more work involved than originally anticipated, but will continue working to finish it up. Mayor Olson requested once work is completed to come and

speak to him about the payment.

Maintenance Report: Ron Locken, (PW Supervisor) – Fire department came and burned the ponds, went well. Locken discharged ponds twice this month. Water leak is fixed by Moran's Super Club it's been leaking about three weeks.

Ordered parts from Core & Main to fix the leaking in the ponds and City of Winger needs a letter drafted signed by the Council stating that the work has been done and corrected, mailed to Dale Gordon the Auditor.

Hydrants done flushing and will start pumping them on Wednesday morning.

Locken will be gone for the Operating school from Tuesday 23rd to Thursday 25th which was discussed in the last month's meeting. (2018 MN – AWWA: Northwest District Waterworks Operating School in Detroit Lakes Holiday Inn on the Lake. Two night stay for the classes about \$100 per night + the Registration Fee of \$140. Motioned by Geray, second by Kindall, motion carried. Notes from September Regular Meeting).

Blading the gravel roads have been completed.

Look into Charity Salmonson meter read needs to be adjusted in the month of July if necessary Mayor approves the adjustment.

Financial Report: Motion by Massmann, second by Kindall to approve the August financials as presented: Cash balance of - \$221,808.30, Reserves balance of - \$110,074.96 (Ultima Bank – 09/28/2018), Claims for 09/11/18 – 10/09/18 - \$19,929.47. September Payroll net wages - \$3,290.03. Motion carried.

Received Fire Aid on October 1st, 2018 the amount of \$8,157.46.

Fire Department Report: Fire Chief Scott Revier was not in attendance, no report.

OLD BUSINESS: Water System Improvement Project Update – Pre-Construction meeting was on Tuesday, October 9th, 2018 at 2PM at the CC with Ethan Ellingsen from Rice Lake Construction Group the Project Engineer, he's seemed eager to start the project. The company has the experience with a lot of work being done by the company and sub contracting will be involved with many local companies. The plan is to get two wells constructed this fall and lay down blankets and straw and come back in the spring to finish the project when the weather permits.

James Fletcher from PFA is requesting City of Winger Council to pass a motion stating that the City of Winger will be assessing their water bills in January of 2019 and again in the beginning of 2020 to be able to pay for the funding. Brian Hiles conversation with James Fletcher consisted of how the application is going and Fletcher stated in the email that after doing the City of Wingers financial evaluation and implementing the numbers into the system per application

the city will need to bring their drinking water rates to an average around \$45.44 per month authorized by city resolution and submitted to PFA in order to proceed with funding. Also, the overall cost will take over a year to determine how much the water rates will increase, which will include the cost for the chemicals for the new water treatment plant. Brian Hiles suggested doing a study in one year to determine the exact amount the city will need to be able to pay for the funds, at that time there will be a better picture of the expense going out and how much the city is bringing in with the water rates. At the start of the Water System Improvement Project the plan was always to have incremental increases of the water rates to cover the cost. City of Winger did increase the rates in January 2018 and intends to look at the rates again in January of 2019 and then again in the beginning of 2020 to cover the expenses for the PFA Loan. Loan agreement is set up that the City of Winger needs to have a 1st payment of about \$19,000.00 by August 2019 and a payment of \$34,600.00 in August by the following year in 2020. The City of Winger is committed to increase water rates be able to cover those additional debt services in the future. Motion by Kindall, Deb second, Motion carried.

City of Winger will appoint a General Obligation Bond Council to utilize as collateral to PFA for the Loan and Grant Funds. Bond Council is necessary to prepare the documents once the project is done the bond will be closed. The contact person will be Mary Ippel from Briggs & Morgan @612-977-8122. Motion by Massmann, Kindall second, motion carried.

NEW BUSINESS: Renewal Notice – visitwinger.com renews 12/03/2018. Payment of \$80.00 renewal fee. Motion by Kindall, second by Matson, motion carried.

FEMA-National Flood Insurance Program, City Council declined.

CORRESPONDENCE:

LMC – Department of Labor and Industry announced 2019 minimum wage rates.
H&H Coating, Inc. – Letter & Pictures

Meeting adjourned at 7:55 PM.

Attest: Dominica Zarkoff, City Clerk/Treasurer

Signed: Darrell Olson, Mayor

