

**Minutes of the Regular Meeting of the Council of the City of Winger
Monday, July 9th , 2018 – 7:00 PM
Community Center Building - Winger, MN**

Council Members Present:

The Honorable Mayor Darrell Olson

Members Present: Steve Massmann, Dan Kindall, Debra Matson, Nick Geray

Guests Present: Brian Hiles (Ulteig Engineers)

Maintenance Personnel Present: Ron Locken, (PW Supervisor)

City Clerk/Treasurer Present: Dominica Zarkoff

PURSUANT DUE TO CALL and notice thereof the Winger City Council held its regular monthly meeting in the Community Center Building on Monday, July 9th, 2018. Honorable Mayor Olson called the meeting to order at 7:00 PM. Pledge of Allegiance was recited.

Additions: 1) Notice of Violation – WWTP
2) Shredder & Color Paper
3)

Minutes: Motion by Massmann, second by Geray to approve the Minutes for the June 11th, 2018 regular meeting, motion carried.

Maintenance Report: Locken reported on the televising – a few of the pipes have buildup from the water that the cameras were not able to fit through the pipes. Also found one big crack in the pipe by the Depot. Busy month with Garden Valley fiber optic installs, only hit one culvert. Overall went well and they are done now installing the fiber optic in Winger. Father's Day the electric went out in the well house there will be a bill from Al's Electric for inspection. Found burned wire up at the pole; after the fiber optic installation by the Post Office. The day after the storm in the morning Locken was at the CHS Elevator around 6:30am and gathers up volunteers and wanted to send a thank you letter to them for helping out with the clean up. It was agreed by the whole Council that a letter should be sent out to everyone who came and helped out. Some street lights are out from the storm, Locken will call Bernie from Ottertail to come fix those.

Financial Report- Motion by Kindall, second by Geray to approve the June financials as presented: Cash balance of \$224,388.27, Reserves balance of -\$111,910.69 (Ultima Bank-07/05/18), Claims for 06/08/18-07/05/18-\$6890.80. June net wages-\$6358.33. Charges made for assessing City of Winger for the year 2018 in the amount of \$1,222.00. Motion carried. Zarkoff needs to find out more on the USDA Loans and report back to the Council at the next meeting.

Fire Dept. Report- Fire Chief Scott Revier no report.

OLD BUSINESS- Water System Improvement project update by Brian Hiles, Ulteig. Brian had three things to inform us on at the meeting: 1) Water Plant – Received approval from MN Department of Health on the Plans and MN Department of Health certified the project to PFA. Brian stated that it was the last step we needed to put the project out for bids. Council members authorized the bidding at the June 11th meeting. Also, Brian is sending the advertisement over to Zarkoff (City Clerk) that needs to be published in the paper next week on July 18th officially to give three weeks between the publication and the bid opening which will be on Thursday August, 9th 2018. It would provide time to consider the award for the bid on August, 13th 2018 Council Meeting so we would not need to have a special meeting. With that award it would be done contingent on PFA Funding. Once we receive the bids there's forms to be completed and submitted to PFA for review along with the application that was submitted already. Upon review the city will receive what the funding package will be for the Water Tower Project from PFA. Contingent on that funding package the Council Members will be able to make the award for the contract. The contractor for the project will have September, October & some of November to get as much done this fall as possible, hopefully they get the building enclosed before the winter or get enough done and be able to come back in the Spring of 2019 and finish the project at the end of the year. That gives us a window of 15th months for the project to be done and have it online. At the August Council Meeting we should have bids for review. 2) Water Tower – Received notice that the city has been approved for funding in the amount of \$600,000 grant through DEED Funds for the new water tower. Brian is working on the environmental documents that DEED needs for the funding. Also getting the plans sent to Department of Health for review and ready for authorizing advertising for bids at the August 13th Council Meeting for the Water Tower. Once we award the contract for the Water Tower the manufacturer's will be able to start fabing it at their production site and in the Spring they will come in and dig the foundation and start putting up the parts. Should come online the same time the Water Plant does. Brian also mentioned that he gave copies of the plans and we have the colors picked out so we should be good to go. 3) Televising Updates – All the televising is done. There were couple sections between town and the waste water ponds they were unable to televise because they are out in the fields and everything was wet. Brian said he will look at the video and he thinks that there's enough information that there will be no need to go back and televise those last stretches. Everything else is done. Brian also spoke to Chase July 9th; Chase will forward all the information to Brian at the end of the week. At that point he will put together a report summarizing after viewing the videos what was found on videos and what direction we need to go from there. **Additionally** – Ron Locken mentioned that one of the structures at the pods was cracked from the ice/cold in the winter. Brian suggested getting the project included so we can get it into the funding and take care all at once. Two corrective actions need to be looked at from the notice of violation that the WWTP received, within 30 days of the notice; 1) Remove all the cattails that are rooted into the inner dikes and riprap of the primary and secondary stabilization ponds. 2) Inspect and repair the discharge control structure at the facility if needed. Also discussion took place about the waste water pods structure and how it's built. Kindall wanted to know when the crack occurred and where it's at, between the lagoons or on the outside; Ron said it's on the one that goes outside to the creek, in the winter someone noticed the leak and called the pollution control. Kindall wanted to know how bad are the cracks and how much it's leaking? It's not too

bad Rod is saying. Brian will be contacting Bryant Swenson to hold of on the violation notice. An approval letter was sent from MN Department of Health and the WSIP Plans with details on the project.

NEW BUSINESS: 1) Storm Clean Up – Geray wanted to know what’s going to happen to the tree which is cracked in half in the front of CC, if it will be taking down. Ron mentioned that there is one more tree that needs to be taking down and the city needs to cut them down to prevent future damages if the trees come falling down. Also need to clean the three big piles of trees from the storm within a month. Ron will be contacting Jaeger and the Mayor will be speaking to Vesledahl about cleaning the piles. Railing – discussion took place about fixing the railing from the storm damage about heating and straitening it out. Massmann proposed to cut the bars and add bigger square tubing and weld it together. Ron will be contacting Dave Kulzer from Bejou to see if he wanted the job to come and fix the railing. 2) Shredder & color paper – Zarkoff would like to order a shredder that’s on sale for \$59.00 for the office to shred confidential information. Also buy and use the color paper to separate the meeting print outs. Massmann motioned and Kindall second. Motion carried to purchase the shredder and color paper.

CORRESPONDENCE- 1) Ottertail Power Company Notice about voltage protection. Council can decide if they want to purchase the protection or not and getting them replaced. The decision was not to go with the protection.

Meeting adjourned at 7:55 PM.

Attest: Dominica Zarkoff, City Clerk/Treasurer

Signed: Darrell Olson, Mayor