

**Minutes of the Regular Meeting of the Council of the City of Winger
November 13, 2017**

Council Members present:

The Honorable Mayor Darrell Olson
Nick Geray, Steve Massmann

Council Members absent:

Dan Kindall

Guests present:

Brian Hiles, Ulteig Engineering
Theresa Voxland, Lindfors Insurance

Maintenance Personnel present:

Ron Locken

City Clerk/Treasurer present:

Jennifer Frohrip

The meeting was called to order by the Honorable Mayor Olson at 7:00 p.m.
The Pledge of Allegiance was recited.

Additions to the Agenda:

None

Theresa Voxland spoke to the City Council about additional insurance coverage. A \$255 premium would give the City \$25,000 coverage for the 25 fire hydrants and also for the street signs. There would be a \$250 deductible on this policy. This policy can be added at any time.
The city does have liability insurance and an added \$855 would give another million dollars in coverage. This can be added on when the policy is renewed on April 1st.
Theresa is working with the driver who caused the hydrant and street sign damage on February 10, 2017. This cost the city \$634.95.

Brian Hiles spoke to the City Council concerning the Water System Improvement Plan.
Steve motioned to accept the Master Professional Services Agreement as stated, Nick seconds, motion passes.
Nick motioned to accept the Work Order No.1 – 16.00058, Steve seconds, motion passes.
There will be a survey for the new water main and soil borings will have to be done. The deadline to submit a plan is 03/31/2018 and the design needs to be done by then.
There was discussion of the work Johnson Jet-Line is doing in town. A lot of the cleaning on the sewer lines has been done and they are now televising those lines. They have discovered some cracks. When the televising is complete, Ulteig Engineering will look at it to determine what needs to be done.

Minutes of the October 10, 2017 meeting:

Nick motioned to approve the minutes of the October 10, 2017 meeting, Steve seconds, motion passes.

Minutes of the October 23, 2017 meeting:

Nick motioned to approve the minutes of the October 23, 2017 meeting, Ole seconds, motion passes.

Maintenance Report:

Hydrants have been pumped.
Found man holes for Johnson Jet-Line.
Some branches have been trimmed.
Ponds are discharged and samples taken.
Will be training for the new water meters.
Culvert at the elevator is fixed.

Financial Report:

On 03/15/2017 the city received the 2016 state fire aid of \$8,301.00.
On 09/29/2017 the city received the 2017 state fire aid of \$8,153.19.
The 2017 expenses for Winger Memorial Park were \$751.83.
The UBMax customer information sheet is now in the clerk's computer so the customer account information can start to be entered and as the new water meters are installed, the meter ID #s can be entered.
For the period 01/01/2017 – 09/30/2017:
 The general fund has increased by \$17,314.13
 The water fund has increased by \$4,636.45 and
 The sewer fund has increased by \$4,184.55.

Claims:

Steve motioned to approve claims, Nick seconds, motion passes.

Fire Dept. Report:

A job estimate from Jason's Heating, Plumb and Air Conditioning was presented to Council for a new water softener and filter to be installed at the Fire Hall for \$1,337.14. Council had already agreed to pay \$1,100.00 when the work is completed.
The Fire Dept. has been busy with medical calls.

Old Business:

Jennifer has been told by CHS that they will get quotes on replacing the broken sidewalk and work will take place next year.

Discussion of additional insurance for the City will continue at the February Council meeting.

Richard Sanders at Polk County says the handicapped parking signs needed for the west side of the Community Center are on order.

New Business:

Nick motioned to approve the 2018 Liquor License applications for the Liquor Pigs, pending the liability insurance paperwork being submitted, Steve seconds, motion passes.
No applications were submitted by Quinn Olson or Mike Moran.

Steve motioned to approve a 5% increase to the water unit fee starting 01/01/2018, Nick seconds, motion passes. This will be an increase from \$2.85/unit to \$3.00/unit.

Adjourn:

Mayor Olson adjourned the meeting at 8:35 p.m.

Approved

Attest

Mayor

City Clerk