

**Minutes of the Regular Meeting of the Council of the City of Winger  
July 11, 2016**

**Council Members present:**

The Honorable Mayor Darrell Olson  
Dan Kindall, Nick Geray, Steve Massmann

**Council Members absent:**

Lori Lucken

**Guests present:**

Brian Hiles, Ulteig Engineers  
Scott Revier

**Maintenance Personnel present:**

Ron Locken

**City Clerk/Treasurer present:**

Jennifer Frohrip

The regular meeting was called to order by the Honorable Mayor Olson at 7:00 p.m.  
The Pledge of Allegiance was recited.

**Additions to the Agenda:**

Payment Letter  
Approval of Classification

Brian Hiles told Council that 5 requests for a quote for the test well drilling went out and 2 came back. LTP Enterprises Inc. was the lowest at \$7,900.00. If the well needs to go deeper than originally thought, then the price will go up. LTP could do the work sometime during the week of July 25<sup>th</sup>. It sounds like Tonka Water will be here around August 22<sup>nd</sup>.

Dan motioned to approve the quote from LTP Enterprises for \$7,900.00, Steve seconds, motion passes.

Discussion of block 12 (old school site), will the residential zoning need to be changed?

Discussion of changing from quarterly water/sewer billing from quarterly to monthly. Expenses could be rolled into the project. Brian and Jennifer will pull some information together for further discussion in September or October.

Brian and Ron will look over block 12 this week to see where the test well should be drilled.

**Minutes of the June 13, 2016 meeting:**

Nick motioned to approve the minutes of the June 13, 2016 meeting, Dan seconds, motion passes.

**Maintenance Report:**

Have been mowing.  
Discharged the ponds and sent sample.  
Read meters.  
Have been down at the Cherf lot, they have lots of room.  
Hedlund is bringing cold pack for the manhole covers.

Discussed weeds on the ball field.

**Financial Report:**

Council decided that the 2017 budget meeting will be at 6 p.m. on Monday, August 8<sup>th</sup>. This will be right before the August Council meeting.

On June 21<sup>st</sup> received a \$633.60 rebate check from Otter Tail on the new lights installed at the Fire Hall.

At the end of 2<sup>nd</sup> quarter the money owed the City was \$757.61. One account is not really past due. Because of an error by the city clerk the bill went out late so the amount owed the City in past due accounts is actually \$652.46. One account, which is vacant rental property, owes the City \$236.11. The water has been shut off by the owner.

Discussion of another rental property which is vacant and currently owes the City \$207.95. The renter has moved out without paying anything on the Jan., Feb., March or April water bills. The owner has paid half and has instructed the clerk to bill the renter for the other half. Unfortunately this cannot be done as the water bill stays with the property and it is the property owner's responsibility. Jennifer will send a letter to the property owner explaining the situation and letting the owner know that if the remaining balance is not paid, an option for the City Council is to certify it to the property taxes.

**Claims:**

Steve motioned to approve claims, Dan seconds, motion passes.

**Fire Dept. Report:**

The live burn on 06/30/2016 went well and was good training.

4 trainers were present.

5 teams from 4 towns (Mentor, Fertile, McIntosh and Winger) did routine training.

The \$1,500 paid to Northland Community and Technical College will be reimbursed.

\$1,000.00 has been billed to the owner which will cover expenses.

There were 2 fire trucks in the Polk County Fair parade.

On July 30<sup>th</sup> there will be a street dance sponsored by the Fire Dept. and Liquor Pigs. Liquor Pigs is being very supportive of the Fire Dept. There will also be a raffle that night.

**Old Business:**

Water meter has not yet been installed at Jeff's Body Shop. The meter is still in the old grocery store.

Discussion on the City Paid Time Off policy. Discussion will continue at the August meeting.

Red Cross tabled until the August meeting.

Discussion of using a company to clean some of the sewer lines once a year.

Jennifer was instructed to send a letter to the property owners at 15 N. Borud stating that they are in violation of city ordinances because of the condition of the house. Copy of the ordinance will be included.

**New Business:**

Nick motioned to add \$718.00 to savings account #85091 USDA committed savings account, Steve seconds, motion passes.

Nick motioned to approve Debra Matson as an election judge for the 2016 election cycle, Dan seconds, motion passes.

Discussion of the option of going to mail in ballots. Polk County takes care of everything. No election judges are needed. Less cost to the City. According to Polk County, voter participation goes up. Jennifer will look into this further when this election cycle is over with. In 2020 the State of Minnesota will be having a presidential primary. No date has been set but it will probably be in March.

Council reviewed the payment letter that the clerk is going to send out with the 2<sup>nd</sup> quarter water/sewer invoices.

Nick motioned to approve the Approval of Classification on Parcels 94.00073.00 and 94.00082.00, Dan seconds, motion passes.

**Adjourn:**

Mayor Olson adjourned the meeting at 8:30 p.m.

**Approved**

**Attest**

**Mayor**

**City Clerk**