

**Minutes of the Regular Meeting of the Council of the City of Winger
March 9, 2015**

Council Members present:

The Honorable Mayor Darrell Olson
Nick Geray, Steve Massmann, Lori Lucken

Council Members absent:

Dan Kindall

Guests present:

Gordon Dale, City Auditor

Maintenance Personnel present:

Ron Locken

City Clerk/Treasurer present:

Jennifer Frohrip

The regular meeting was called to order by the Honorable Mayor Olson at 7 p.m.
The Pledge of Allegiance was recited.

Additions to the Agenda:

Airborne Custom Spraying
Centennial Account

Nick motioned to approve Lori Lucken to finish out the vacated Council Member position ending January 1, 2017, Steve seconds, motion passes.

Gordon Dale spoke to Council concerning the 2014 audit.

Internal control is the responsibility of the Council.

Deposits are in excess of collateral by \$42,000.00. The City can talk to Ultima Bank about pledging a bond or maybe another option.

Enterprise Funds are about breaking even.

The General Fund is no longer going backwards.

In discussing unrestricted funds, these funds are 15% of the total.

If you were looking at the City as a business you could say the City gained \$9,000.00 in 2014.

The way to cover costs in the Enterprise Funds is to raise the fees.

The 2014 profit margin was 3.0%.

Tax levies have gone up in the last five years and this is what has brought the City out of the hole.

Local Government Aid has gone up 21.7% and the general government expenditures have gone down 5.0%.

Cash/Investments went up \$130,278.00 in the last 5 years or 82.4%.

Fund balances went up \$140,660.00 in the last 5 years or 72.8%.

Council is responsible for the budget and for reviewing expenditures at each Council meeting. This is the shared responsibility of the members to look for anything abnormal.

Minutes of the February 9, 2015 meeting:

Steve motioned to approve the minutes of the February 9, 2015 meeting, Nick seconds, motion passes.

Maintenance Report:

Will be having a conference call with MN Dept. of Health tomorrow
Chopped ice on storm drains
Will be sending a water sample to Detroit Lakes
Rebuilt some water meters
Will be reading meters at the end of the month
Will be attending school in Mahanomen on March 25th
Mystery leak by the pump house quit
Reader now has the rebuilt battery

Financial Report:

Nick motioned to approve that CD #14129 which matures on 03/19/2015 at \$12,111.52 be rolled over, Steve seconds, motion passes.
On February 26th Jennifer met with Theresa Voxland of Lindfors Agency. Theresa recommended that the City develop an inventory of mobile equipment. This would include the new radios that cost over \$2,000.00 apiece. General consensus was that Jennifer should sit down with Scott Revier after all the new radios have been purchased to do an inventory. Theresa checked on the insurance coverage for mobile equipment and the coverage is okay.
On March 5th 22 shut off letters were mailed out. As of 03/09/2015 the amount owed the City in past due water/sewer invoices was \$6,099.56.

Claims:

Steve motioned to approve claims, Nick seconds, motion passes.

Fire Dept. Report:

No report.

Winger Renewal Authority Report:

Nick motioned to appoint Anita Revier to the Winger Renewal Authority for a 6 year term, Steve seconds, motion passes.

Old Business:

Discussion of 5 N. Main Street which was on the blighted properties list last summer. Jennifer has sent all pertinent information to the City Attorney on how to proceed to make the property safe and will call Mr. Swanson next week to follow up. At the same time she will check to see if the Winger Memorial Park is now a City property.

Council Members signed the land lease contract approved at the February Council meeting that Russell Gunufson had already signed.

Steve motioned to approve having April Swenby redesign the City web site and go with her yearly fee of \$150.00 and minimum charge of \$30.00/hour for changes, Nick seconds, motion passes.

Lori motioned to approve raising the water rate by \$0.15 (from \$2.70/ unit to \$2.85/unit) starting 04/01/2015 and to review the water rate at the end of the year, Nick seconds, motion passes.

Debit/Credit card will be discussed next month.

Nick motioned to approve the Amended Special Council Appointments for 2015, Steve seconds, motion passes.

New Business:

Discussion of Winger Memorial Park. Jennifer will talk to DeeDee about getting taller plants this year and see what advice she has about putting in some perennials. Council members are going to think about who to hire as a summer worker this year and should a used tiller be purchased.

Lori motioned to move \$176,129,22 from the Debt Service Fund to the General Fund, Nick seconds, motion passes. This will close out the Debt Service Fund.

Discussion of the 2007 Residential Rehab Loan on parcel #94.00085.00. Jennifer will check with Ken Buchanan on what administrative fee the City would be charged if the loan is renegotiated.

Steve motioned to have Mayor Olson sign the Airborne Custom Spraying Contract, Lori seconds, motion passes.

Lori motioned to have Julie Espeseth's and Sue Flermoen's names taken off of the signature card for the centennial savings account #72139, Nick seconds, motion passes. At this time the account has \$5,216.75.

Adjourn:

Mayor Olson adjourned the meeting at 8:45 p.m.

Approved

Attest

Mayor

City Clerk