

**Minutes of the Regular Meeting of the Council of the City of Winger  
December 8, 2014**

**Council Members present:**

The Honorable Mayor Cheryl Wang  
Bonnie Olson, Byron Kaupang, Nick Geray

**Council Members absent:**

Lori Lucken

**Guests present:**

Dan Kendall

**Maintenance Personnel present:**

Ron Locken

**City Clerk/Treasurer present:**

Jennifer Frohrip

The regular meeting was called to order by the Honorable Mayor Wang at 7:04 p.m.  
The Pledge of Allegiance was recited.

**Additions to the Agenda:**

Snow Plowing  
Insurance Allotments

**Minutes of the November 10th, 2014 meeting:**

Byron motioned to approve the minutes of the November 10th, 2014 meeting, Nick seconds, motion passes.

**Maintenance Report:**

Shoveling and sweeping have been done.  
There was a water shut off problem at Steve Massmann's.  
No Boundaries has installed lights and fan in the Community Center bathrooms.  
New battery purchased for the mower.  
Hydrant markers are done.  
Will take quarterly water samples to Detroit Lakes.  
Will read meters.  
Will order Christmas lights.

Nothing new on the arsenic levels – still sampling.

Lori has ordered new flooring for the handicapped bathroom in the Community Center from Mireault's so it is on their schedule.

Ron sprained his arm – a report is on file.

**Financial Report:**

The new CTAS Version is out but it is not going to be installed until after end of the year reports are done.

Wayne Swanson's invoice totaling \$1,034.00 for the annexation has been sent to Jeff Lucken for reimbursement.

No Boundaries invoices totaling \$398.95 for the work on the Community Center bathrooms will be sent to Andy Gag (USDA) to see if any or all of it can be reimbursed to the City using the grant money the City was awarded for the Community Center.

Mailed out 16 shut off letters.

Mailed out 10 letters to property owners of non-metered (flat rate) properties.

The \$706.50 paid to Stone's Mobile Radio is the balance on the Fire Dept.'s new radios after Polk County paid \$3,829.50 on the original invoice.

**Claims:**

Byron motioned to approve claims, Nick seconds, motion passes.

**Fire Dept. Report:**

Written end of the year report was submitted.

**Winger Renewal Authority Report:**

WRA met on 11/24/2014.

Cam Fanfulik of the NW Regional Development Commission attended the meeting to review the strategic plan. Discussion of improvements to the City and whether there should be a public meeting. Cam will meet with the WRA again.

Tony mentioned that Joyann Espeseth has lots for sale that might possibly be developed into a trailer park. Ole, who is already on WRA, will take Cheryl's position and Steve, who is already on WRA, will take Byron's position. The WRA is looking for two new members. When these people are found they will need Council approval.

There is no December meeting. Next meeting will be January 26<sup>th</sup>.

**Old Business:**

The annexation has been approved by the State.

Waiting to have the floor replaced in the Community Center handicapped bathroom.

5 N. Main St. was on the blighted properties list and nothing has been repaired by the owner since the letters went out. League of Minnesota Cities recommends asking the owner to help repair any hazardous conditions or getting the owner's permission for the City to make repairs (with the costs being assessed to the property) before going to the City Attorney to obtain a court order. Nick will discuss the situation with the property owner and if necessary ask the clerk to type up a consent form for the property owner to sign.

Ronnie Wang will be doing the alley snow plowing. An ad is running in the McIntosh Times. If anyone contacts the clerk, she will get their information but tell them the City has found someone for this winter. Next fall the City may want to consider advertising for someone to plow the streets to compare prices on what Jason Fortman charges.

**New Business:**

Per League of Minnesota Cities, because of a Dept. of Labor and Treasury decision, insurance allotment checks to city employees are no longer allowed.

Nick motioned to discontinue the insurance allotment checks to Ron Locken and Jennifer Frohrip and raise Ron's hourly salary by \$1.93/hour and to raise Jennifer's hourly salary by \$1.81/hour starting 01/01/2015, Bonnie seconds, motion passes.

Next year Jennifer will contact Nancy Erickson at pay equity to make sure Winger stays in compliance.

Discussion of the letter from Canadian Pacific informing the City of the installation of 2 Positive Train Control antenna poles within CP right-of-way through Winger.

The account that the clerk felt should be turned over to RCB Collections has stated that they will start making payments in January.

Discussion of closing the Debt Service Fund next year after the last payment to USDA has been made on the Street Improvement loan with any remaining monies being transferred to the General Fund. Gordon Dale will help the clerk with this. Nothing can be closed or transferred without Council approval. Bonnie motioned to approve the 2015 budget, Nick seconds, motion passes. The 2014 Water Fund and Sewer Fund accounts will be looked at in February when all the 2014 dollar amounts are in.

Nick motioned to approve a transfer of \$290.65 from Winger Memorial Park account #82801 to the liquid asset account #256362 for the 2014 expenses, Byron seconds, motion passes.

Bonnie motioned to approve the 2015 schedule of City of Winger Council meetings, Nick seconds, motion passes.

**Adjourn:**

Mayor Wang adjourned the meeting at 8:31 p.m.

**Approved**

**Attest**

**Mayor**

**City Clerk**