

**Minutes of the Regular Meeting of the Council of the City of Winger
October 15, 2013**

Council Members present:

The Honorable Mayor Cheryl Wang
Byron Kaupang, Nick Geray, Bonnie Olson

Council Members absent:

Lori Lucken

Guests present:

Ashley Hand of the McIntosh Times, Scott Revier

Maintenance Personnel present:

Ron Locken

City Clerk/Treasurer present:

Jennifer Frohrip

The regular meeting was called to order by the Honorable Mayor Wang at 7:04 p.m.

The Pledge of Allegiance was recited.

Jennifer added LMC City Property Appraisal to the agenda.

Minutes of the September 9th, 2013 meeting:

Bonnie motioned to approve the minutes of the September 9th, 2013 meeting, Nick seconds, motion passes.

Maintenance Report:

water meters read

heater going at pump house

will pump hydrants

Depot sewer will be checked on

sampling ponds next week

Widseth, Smith & Nolting were here to check on property because of the old station, the State is paying them, a new water line may be put in

discussion of grading by Jason Fortman

discussion of manhole on W. Wisconsin

Financial Report:

At the end of the 1st quarter the City was still owed \$1,242.88 for water/sewer billing, at the end of 2nd quarter the City was owed \$982.75 and at the end of 3rd quarter the City was owed \$556.34.

Mike Gieseke has requested to pay off the special street assessment on his property. Jennifer will talk to him again and also talk to Michelle at Polk County about the county portion of it.

Gary State Bank requested a signed Subordination Agreement from the City on a commercial property that has a deferred loan with the City of Winger. Ken Buchanan and City Attorney, Wayne Swanson, both approved signing it so the City Clerk signed the bank's form. This states that the City knows that the City's claim on the property is junior to the bank's claim.

The American Legion Post 596 at Erskine, MN donated \$1,000.00 to the City of Winger for use as the City sees fit. Byron motioned to deposit the \$1,000.00 donation from the American Legion into savings account #82801 Winger Memorial Park, Nick seconds, motion passes.

Fuel tickets which were marked "Fire Hall" were all paid out of the Public Safety account and this was incorrect. These should have been a split between Public Safety and Water Fund. All the 2013 tickets have been corrected.

There are 16 water/sewer accounts (some residential and some commercial) that do not have meters so water usage is billed at a flat rate per number of occupants. Jennifer is going to send out letters to the residential property owners requesting that they fill in the number of occupants and sign and date it and return it to the city clerk. The letter will also state that it is their responsibility to inform the city clerk of any change in that number. From now on the clerk will send out these letters annually.

Claims:

Nick motioned to approve claims, Byron seconds, motion passes.

Fire Dept. Report:

1 combine fire that was located in Winger Township, Fertile was also called in, their insurance will be billed

On November 2nd there will be a dance at the Winger Community Center

5 firefighters attended the regional meeting in Fosston

Winger will be hosting the spring regional meeting that will be held sometime in April, Winger Lions will be catering

Discussion of account 100-42200-212 which is the general fund fire department equipment/parts/supplies account.

Nick motioned to approve claim #17936, Bonnie seconds, motion passes.

From now on Jennifer will include claims made to account 100-42200-212 in the regular monthly claim listing. The account will be discussed again if need be.

There is no state law requiring the fire chief to attend City Council meetings. Per the League of Minnesota Cities what is stated in the fire chief job description would define the responsibilities. Jennifer could not find a job description for the fire chief position in the files.

Nick left the meeting.

Winger Renewal Authority Report:

WRA did not have a September meeting, next meeting will be Nov. 25th.

Old Business:

Discussion of lots (Block 12) that the City has for sale. Discussion of any restrictions that may be needed. Council was given a packet of information from other cities in the area when they have sold city lots. Also discussion of the water/sewer hook ups for that property. Discussion will continue at the November Council meeting.

Winger Memorial Park Donation Drive is not going to happen. Bench is ready for the park.

New Business:

Jennifer will send a letter to Jeff Lucken asking him to continue with the snow removal at \$125.00 per hour.

Community Center has 8 old tables and 15 brown tables for a total of 23 tables. The Winger Community Center Measurements sheet should perhaps be changed to “Community Center holds about 200 people at a sit down dinner”. Discussion of deleting all door codes at the end of the year and giving out new door codes as needed per event.

Bonnie motioned to approve Resolution 2013-5 A Resolution Certifying Past-Due Billing to the Polk County Auditor for Collection with the 2014 Property Taxes, Byron seconds, motion passes.

Byron motioned to approve Resolution 2013-6 A Resolution Certifying Past-Due Billing to the Polk County Auditor for Collection with the 2014 Property Taxes, Bonnie seconds, motion passes.

Byron motioned to approve Local Government Resolution 2013-7, Bonnie seconds, motion passes. John Wynne has received 12 responses to the survey he sent out and 11 would qualify. When he talked with Patrick Armon at DEED, Pat would like to see a few more applications for residential rehab than 11. John has sent a second letter to the city clerk to be added to the third quarter water/sewer bills which are going out to see if any more responses will come in.

Discussion of the Schedule of Individual Locations sheet which was sent by League of Minnesota Cities Insurance Trust. This lists each building the City of Winger owns with its insured value and contents insured value. The League sent out an appraiser to look at a building of their choice, which was the Community Center. Jennifer will change the roof material on the Fire Hall from asphalt to metal and send the listing back to the League.

Adjourn:

Mayor Wang adjourned the meeting at 8:59 p.m.

Approved

Attest

Mayor

City Clerk