

**Minutes of the Regular Meeting of the Council of the City of Winger
August 13, 2012**

Council Members present:

The Honorable Mayor Cheryl Wang
Steve Massmann, Lori Lucken

Council Members absent:

Byron Kaupang, Aaron Neubert

Guests present:

Scott Revier

Maintenance Personnel present:

Ron Locken

City Clerk/Treasurer present:

Jennifer Frohrip

The regular meeting was called to order by the Honorable Mayor Wang at 7:22 p.m. following the public hearing on the Small Cities Development Program/Commercial Rehab.

The Pledge of Allegiance was recited.

Fire Dept type 4 fire engine; Winger Memorial Park employee; and Sidewalks were added to the agenda.

Minutes of the July 9th, 2012 meeting:

Steve motioned to approve the minutes of the July 9th, 2012 meeting, Lori seconds, motion passes.

Minutes of the July 11th, 2012 emergency meeting:

Lori motioned to approve the minutes of the July 11th, 2012 emergency meeting, Steve seconds, motion passes.

Minutes of the July 12th, 2012 emergency meeting:

Steve motioned to approve the minutes of the July 12th, 2012 emergency meeting, Lori seconds, motion passes.

Maintenance Report:

weeds sprayed at the ball park
mowing done and rocks picked at the old school site
flowers watered
ponds mowed

Financial Report:

On July 18th a meeting was held with Patrick Armon (DEED), Ken Buchanan (HRA), Mayor Cheryl Wang and Jennifer Frohrip the City Clerk. Patrick stated that the City Clerk doesn't need to do any more research on the payments on the 1995-97 commercial rehab loans and the bank accounts they were deposited into. There were 4 loans at that time with one of them going into bankruptcy and the other 3 totaling around \$9,000 in payments to the City. Looking to the future if the City decides to apply for

another grant the 1st step would be letters of intent (the City would need 15 – 20 that would be interested and would quality); then hire a grant writer.

On July 11th CD#12890 was cashed in for \$19,276.24.

On July 20th received \$16,621.50 in Local Government Aid.

On July 26th received a letter from the Dept. of Revenue stating that because of an overdue liability a new liquor license cannot be issued to End of the Line Saloon.

On August 7th a 4th draw was done on the DEED money for \$22,658.11.

On Aug. 8th received \$1,500 for Firefighter Training Reimbursement (\$1,250 for the fire training when the old school was burned and \$250 for fire training in Detroit Lakes).

Claims:

Steve motioned to approve claims, Lori seconds, motion passes.

Fire Dept. Report:

Last month there were 3 medical calls, 1 vehicle crash, 1 lawn mower roll over and 1 kitchen fire/medical assistance.

Discussed the \$1500 firefighter training reimbursement check.

Some boots, coats and helmets were picked up free of charge.

Discussion of the MN Dept. of Natural Resources 1991 Chev. type 4 fire engine that is for sale. There is a stipulation that the Fire Dept respond to grass fires which it does. It would replace the water truck that the fire dept has now. With additions needed the total would come to about \$5,000. The old truck could be sold. There is also the possibility that the Fire Relief Assoc. Fund could pay up to \$2,500 towards the truck.

Lori motioned to buy the 1991 Chev. fire truck from the MN DNR, Steve seconds, motion passes.

Discussion of the federal mandate to update the pagers, radios and siren from wide band. This could possibly cost \$3,110 (17 pagers costing \$510; 9 radios costing \$900 and the siren costing \$1,700).

Winger Renewal Authority Report:

July meeting was cancelled due to a lack of quorum.

Old Business:

Lori motioned to approve the Amended Policies and Procedures for the Small Cities Development Program, Steve seconds, motion passes.

Discussion of “For Sale” sign on Hwy. 59 for the lots on the old school site.

Andy Gag e-mailed the City Clerk that he hopes to have the closing instructions for the USDA loan on the fire hall work and the USDA loan for the Community Center work by the end of the month. General consensus is that the City will want one bid/one contractor for the work on the two buildings, the bid will be advertised by placing an ad in the Erskine and McIntosh papers for 2 weeks. Also general consensus is that Ron Locken and Steve Massmann will be the two leads for any questions the contactors may have and that there will be one loan closing with USDA when the work is done on both buildings.

Discussion of the draft on the specifications for work on each building.

When the specification lists are finalized, Jennifer will send them down to Andy for USDA approval and then place the ads in the papers.

Steve motioned to approve the Hold Harmless Agreement, Lori seconds, motion passes. This agreement will be filled out and signed when someone uses (at no charge) older Community Center tables (limited to 4) or older Community Center chairs (limited to 40).

Discussion of letter from Swanson Law stating “that the city cannot legally sell the lot in question to the spouse of a city council member”.

New Business:

Lori motioned to hire Jessica Renna to weed the Winger Memorial Park and City flower beds for the rest of this season, Steve seconds, motion passes.

Lori motioned to pay Jessica Renna a \$30 bonus for her work on the Winger Memorial Park, Steve seconds, motion passes.

Discussion of candidates filing for the 2012 General Election.

Steve motioned to approve the Resolution Certifying Past-Due Billing to the Polk County Auditor for Collection with the 2013 Property Taxes, Lori seconds, motion passes.

Lori motioned that the City turn the water services on at the Scott Kaupang property as long as Bruce Kaupang pays the \$40 reconnection fee, Steve seconds, motion passes.

Street Lighting Fee tabled until the September Council meeting. Jennifer will e-mail copies of the information sheet to Aaron and Byron so everyone has a chance to look it over before discussion in September.

Discussion of 2013 budget. Per letter that Jennifer received on 08/02/2012, the LGA for 2013 will not change so the amount will again be \$33,075. The 2013 budget is going to include the 20 year term payment amount of \$2,435 for the USDA loan even though the City can decide next year to pay at a 30 year or 40 year term amount.

Adjourn:

Mayor Wang adjourned the meeting at 8:55 p.m.

Approved

Attest

Mayor

City Clerk