

**Minutes of the Regular Meeting of the Council of the City of Winger
October 3rd, 2011**

Council Members present:

The Honorable Mayor Cheryl Wang
Byron Kaupang, Steve Massmann, Aaron Neubert

Council Members absent:

Lori Lucken

Guests present:

Kevin Olson
Ken Buchanan

Maintenance Personnel Present:

Ron Locken

City Clerk/Treasurer Present:

Jennifer Frohrip

The regular meeting was called to order by the Honorable Mayor Wang at 7:03 p.m.
Added to the agenda by Jennifer was Permission for soil borings under New Business.

Open Forum:

Kevin Olson asked the Council to consider selling him City property parcel 94.00063.00, the City land between the street and the lumber building. Council will discuss during New Business and get back to Kevin.

Minutes of the September 13th, 2011 meeting:

Byron motioned to approve the minutes of the September 13th, 2011 meeting, Aaron seconds, motion passes.

Maintenance Report:

meters have been read
flushing will be done on Wed. and Thurs. this week
pump hydrants down for winter
insulated well house for winter
alley holes have been filled
sewer problem has been fixed by Brent's Sewer Service
Steve motioned for Ron to attend school on 10/25/2011 in Bemidji with the fee being \$100.00, Byron seconds, motion passes.
Chris Roragen has been trained in.

Financial Report:

Per Gordon Dale, City Auditor, money can be transferred out of the Debt Fund after the debt is paid off but not before. However, Council can transfer money from other funds, such as from the sewer fund to the water fund, should they choose to do so.

Jennifer received a phone call and follow up e-mail from Randy Bruer at Win-E-Mac. There may be an article in the McIntosh Times concerning the changes to Homestead Market Value Credit. Randy feels that the local school districts and the local city governments should be ready to explain to the taxpayers what changes are taking place. Although at this point the State has not finalized all the numbers.

Claims:

Byron motions to approve claims, Steve seconds, motion passes.

Fire Dept. Report

Steve mentioned that it had been a busy month with fire calls and a car accident. High intensity bulbs have been installed. Fire Dept. now meets on the 3rd Monday of each month. Trucks are all running good. Jennifer will offer the Fire Chief Scott Revier the option of e-mailing the Fire Dept monthly report to the City Clerk's office and Jennifer can print copies for the City Council meeting packets.

Winger Renewal Authority Report:

Last meeting was 09/26/2011

block grant was discussed

still making calls on donations for the school demolition

a guy was discovered helping himself to materials at the old school site

Devra Carlson is checking on availability of grant monies to use the school brick, perhaps at one of the parks

Old Business:

City is waiting for the burial site permit on the school demolition materials from the State. Polk County has okayed it.

Steve motioned to approve the Resolution Accepting Donations Received dated 10/03/2011, Byron seconds, motion passes.

Discussion of Dog Ordinance which is already in place. Jennifer will start using a written complaint form signed by the complainant when there are dog/nuisance complaints to better keep track of any complaints that come in and the dates of these complaints.

Jennifer is to write an agreement which will be signed by the City of Winger and Sandra Schultz and Lowell Whitaker. This is in regards to the 2007 \$8,000 SCPG loan and the \$8,000 deferred loan . Agreement is that \$200 will be paid to the City each month with \$80 being the regular monthly payment and \$120 going towards the past due amount of \$1,980. This will continue until the past due amount has been paid off and then the monthly payments will revert back to \$80. Lowell verbally agreed to these terms on 09/26/2011 in the City Clerk's office. If payments are late a notice is to go out from the City Clerk's office.

New Business:

Ken Buchanan (NW MN HRA) discussed an application from 16 N Main St in Winger for a rehab project. These have been at a \$16,000 maximum per household.

Byron leaves meeting.

This is an applicant that was waiting in line the last time the City did these loans. An affordability analysis will be done. Steve moves to accept the loan application at the maximum amount, Aaron seconds, motion passes. Jennifer stated that presently the City has \$27,672.24 in the Ultima Savings Account #72316 which is the rehab payment account and \$2,697.51 in the Money Market Saving

Account #80134 which is the revolving loan account. Jennifer also stated that per Gordon Dale the Money Market Saving Account should be used first and then the balance coming out of the Ultima Savings Account.

Discussion of commercial rehab projects going on presently. Wang's Trucking is done. Three projects are being worked on and two are working on plans. There should be approximately \$89,000 left to use on the 6th (last) application.

Jennifer is to send a shut off letter to End of the Line Saloon. Ron will do a door hanger and if payment of \$254.50 is not received water will be shut off.

Steve motioned to give permission to WCEC, Inc. of Duluth, MN to do a soil boring on city property, Aaron seconds, motion passes.

Ron will talk to Kevin Olson about a selling price of \$3500 for parcel 94.00063.00. This will be discussed again at the November City Council meeting.

Adjourn:

Mayor Wang adjourned the meeting at 8:28 pm.

Approved

Attest

Mayor

City Clerk