

**Minutes of the Regular Meeting of the Council of the City of Winger
November 14, 2011**

Council Members present:

The Honorable Mayor Cheryl Wang
Byron Kaupang, Steve Massmann, Lori Lucken

Council Members absent:

Aaron Neubert

Guests present:

Scott Revier

Maintenance Personnel present:

Ron Locken

City Clerk/Treasurer present:

Jennifer Frohrip

The regular meeting was called to order by the Honorable Mayor Wang at 7:03 p.m.
Added to the agenda by Jennifer was Options Recommendations under New Business.

Minutes of the October 3rd, 2011 meeting:

Lori motioned to approve the minutes of the October 3rd, 2011 meeting, Steve seconds, motion passes.

Maintenance Report:

ponds have been discharged
working on hydrant markers
soil borings in the park were done
Steve motioned to approve the purchase of a track phone, Lori seconds, motion passes.
snow blower is on
discussed meter at Heritage House
discussed outside windows at Community Center

Financial Report:

Lori motioned to accept the invoices from Stone's Mobile Radio for \$10.68, Tri-State Diving for \$375.78 and MN State Fire Dept Assoc for \$72 for immediate payment, Byron seconds, motion passes.

Information on 2012 MBA Scholarship Program.

A Memorandum of Understanding has been signed by Sandra Schultz, Lowell Whitaker, Mayor Wang and Jennifer Frohrip, City Clerk on the 2007 rehab loan payments.

Valley Peat billed the City of Winger \$350 for work with their track hoe at the burn fire training at the old school site even though their minimum charge is \$500.

On 09/29/2011 the State electronically deposited \$95.60 in the City bank account but called on 10/04/2011 to say that this had been a mistake and to send the money back.
On 10/14/2011 there was a 2nd draw on DEED grant monies for \$60,822.89.
On 10/18/2011 Jennifer purchased a new HP Officejet 6500A printer for \$185.
On 10/31/2011 there was a 3rd draw on DEED grant monies for \$40,000.
On 11/01/2011 Jennifer attended a training session in Mahanomen (at no charge) put on by MN Rural Water & USDA Rural Development. Two main points were that if Ron leaves it takes up to a year to get a new employee certified and sewer fees should be 100% of the water charges.
On 11/08/2011 Jennifer transferred \$1,128.06 from the Memorial Park fund savings account to the liquid asset account (checkbook) to pay the 2011 bills. This leaves a balance of \$1,616.11 in the Memorial Park fund.
On 11/14/2011 the City received a bill from Ulteig for \$573 for their services.

Claims:

Steve motioned to approve claims, Byron seconds, motion passes.

Fire Dept. Report:

since 10/17/2011 there have been 3 calls
5 firemen attended the meeting at Mentor
compressors have been checked
Winger Fire Dept helped escort the Win-E-Mac team
yellow pumper is not running and will be sold to Lucken's for \$1225, anything that can be utilized will be removed
Jennifer will let Lindfors Insurance know

Winger Renewal Authority Report:

Discussion of block grant.
Donation calls on the old school site have produced a lot of promises.
Heritage House is for sale. At one point the HRA was interested in the building but that money has been spent elsewhere.
HRA expressed an interest in partnering with the City of Winger for housing on the old school site – the City would donate the land.

The City of Winger will discuss the sale of lots at the old school site at the Dec. Council meeting.

Old Business:

Lori motioned to accept Kevin Olson's offer of \$2500 for parcel 94.00063.00 with the stipulation that Mr. Olson pays for any and all costs to transfer the deed and all fees associated with the sale of the property, Byron seconds, motion passes.
Discussion of what to do with the old city fire pumps stored there.

Discussion of the ditch cleaning at the old school site and additional work to dig out the crossing so the ditch runs straight through. Mayor Wang will contact Rick Miller. The ditch cleaning to what it was before will be part of the bid amount. The bill for the additional work of digging out the crossing will be come out of street repair.

Steve motioned to approve the Resolution Accepting Donations Received dated November 14th, 2011, Lori seconds, motion passes.

New Business:

Lori motioned to approve Resolution Certifying Past-Due Billing to the Polk County Auditor for Collection with the 2012 Property Taxes dated November 14, 2011, Steve seconds, motion passes.

Steve motioned to approve the Certification Regarding Drug-Free Workplace Requirements, Lori seconds, motion passes. Ron Locken and Jennifer Frohrip received their copies at the Council meeting. Jennifer will mail a copy to Diana Westcott-Lindseth.

Council was presented with the list of recommendations from Options – Resource Center for Independent Living. Jennifer will type up a letter to the USDA for Mayor Wang to sign stating that the City will take these recommendations under consideration.

Discussion of revenues and disbursements in the water fund.

Discussion of revenues and disbursements in the sewer fund.

Water rate or sewer rate increases for 2012 will be discussed at the December Council meeting.

Adjourn:

Mayor Wang adjourned the meeting at 8:22 p.m.

Approved

Attest

Mayor

City Clerk